



Adviser Networking

Questions about Working with Administration

Use the below questions to start conversation and gain valuable information about what your peers are doing in their chapters.

- 1) How do you communicate class and chapter activities to administration?
 - a. Are the activities student organized and run?
 - b. Do the activities support all FACS students or only FCCLA members?

- 2) What do your administrators pay attention to (i.e. stats, stories, outside interest)?
 - a. Do you keep a scrapbook or other form of tracking chapter information?
 - b. Do you use parental support to show success?

- 3) Do you work with other CTSOs and student groups to get administration attention?
 - a. Do you share funding or activities?
 - b. How do you cooperate to ensure success for everyone?

- 4) Does anyone from the administration visit your class or participate in chapter activities?
 - a. How do you invite outside participation?
 - b. Do you practice the three R's with administrative personnel?

- 5) How has administrative support affected your classroom and chapter success?
 - a. How does administrative support affect student participation?
 - b. What activities are well received by administration?



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Tips for Working with Administration

Use the below tips to enhance your chapter's activities and boost leadership development.

1) Use activities that teach.

The most successful activities provide extra learning opportunities and leadership experience for students. Administrative offices can use these activities to request additional funding from the state and prove a program's importance.

2) Invite administration to participate.

Practice the three R's with administrative personnel, not just potential members. Use recruitment and retention techniques to wow administration. Don't forget to recognize their support throughout the end of the year.

3) Communicate, communicate, communicate.

Include FCCLA activities in the school bulletin, parent newsletters, bulletin boards, etc. Have students visit and report during school board meetings. Make sure to share student recognition with administration to boost support.

4) Keep good records.

Statistics share extra information with administration. They can use this information to demonstrate student success which can increase or maintain funding. Additionally, this information is valuable for use with state officials when working on curriculum requirements.

5) Tell your story.

Each FCCLA member has a unique story of leadership. Collect these stories to share with administrators to remind them of the importance of FCS education and FCCLA.