



Adviser Networking

Questions About Using Technology

Use the below questions to start conversation and gain valuable information about what your peers are doing in their chapters.

- 1) Do you use the national FCCLA Web site?
 - a. Do you use the Step One activity to familiarize your students with the FCCLA Web site?
 - b. Do you belong to the Chapter Adviser Listserv and read the FCCLA Adviser Blog?

- 2) Do you use your state Web site?
 - a. How does your state Web site help recruit, retain, and recognize members?
 - b. What activities does your chapter participate in to build use of technology in the classroom?

- 3) What other internet resources do use for FCCLA?
 - a. Where do you find lesson plans and activities for your classroom?
 - b. Do you use schooltube.com, teachertube.com, or youtube.com as classroom resources?

- 4) Do you use FCCLA program CDs for your chapter?
 - a. Which ones you like using the most?
 - b. Which parts of the CD are most helpful?

- 5) Do you affiliate online?
 - a. When do you affiliate? Why?
 - b. Do you sign up for incentives, listservs, or other opportunities at the end of the affiliation process?



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Tips for Using Technology Effectively

Use the below tips to enhance your chapter's activities and boost leadership development.

1) To find out what's new at FCCLA, go to www.fcclainc.org.

National FCCLA offers a wide range of services to support affiliated chapters. **Membership cards** are posted on the Membership section of the national Web site. **Lesson plans** and **activities** that tie to national programs are also available online. Classroom materials have been created by advisers across the country and are free to all affiliated chapters for use. You will need a username and password to access these pages. National FCCLA **program award applications** are **only** available on the FCCLA Web site and must be completed electronically! Applications are available on the FCCLA Web site under the Awards/Scholarship section. No mailed applications will be accepted. For Web site help, please call the national headquarters with questions.

2) We're more than a Web site!

FCCLA has its own **blog**! Visit <http://fcclaadvisers.blogspot.com> to participate in the chapter adviser blog. A new entry is posted every Monday. We welcome your feedback and questions in the comments section. Join the **Alumni & Associates** online community! The alumni program has moved to an online forum. Members receive the A&A newsletter, are able to participate in discussion forums, and can reconnect with past friends and chapter members by going to www.FCCLAalumni.org and registering. Receive additional updates from the national headquarters twice a month through the **FCCLA E-Adviser newsletter**. Sign up for the newsletter and other updates by joining the **Chapter Adviser Listserv**. Instructions on how to be part of this group can be found on the chapter adviser section of the Web site.

3) Update your computer regularly.

In order to take full advantage of the contents of an FCCLA CD and national Web site—to view the animation (Flash) and video, and to listen to the audio—you may need to update your existing software with FREE downloads. **Macromedia Flash Player** will give the best results for viewing animation and some sections of the FCCLA Website and program CDs. For best results reading and writing on FCCLA forms use **Adobe Reader**. Adobe Reader is free software that lets you view and print Adobe Portable Document Format (PDF) documents and fill out Adobe PDF forms.

4) When in doubt, ask for help.

Anyone at national headquarters can direct you to the right location for information on our Web site and the same is true at your state office for the state Web site. However, when working with program CDs or trying to fill out forms, it is always best to contact your school's IT help desk with questions. They may find your system needs an update or you may be missing important software. Don't forget to have the IT department add FCCLA to the school's white list so you will be sure to receive all emails and updates from national staff.

5) Ease into technology.

We know that it's not every school or teacher has access to the newest technology. FCCLA tries to stay on top of what's new so we can introduce it to those who want it, but also allow chapters without easy access to participate as they normally would. That said, the world is moving forward quickly and students are at the front edge of the movement. Adapting to new technology is an important part of being a successful adviser and chapter, so embrace what you can today!