

Most Successful Fundraiser
Mary Remund, Adviser Elkton FCCLA Chapter

"FCCLA Alumni and Friends Tour of Tables"

Number of Members Involved in Organizing and Heading Up:

7 People

Money Made:

\$3,000 to \$4,000.00

Number Who Attend:

200

What the Project Involves:

1. Committee chair (set meeting dates and make sure every volunteer is doing their job).

2. Table Committee

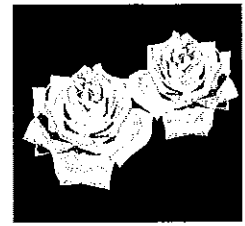
- Call 25 people to host a table
- Follow up with a letter of details

3. Food Committee

- Decide Meal (we usually do a lunch—salad luncheons, chicken, pasta, with bread and dessert)
- Purchase Food
- Group makes Food

4. Basket Committee

- Call people and businesses to donate a basket
- make raffle tickets
- follow up letter with details



5. Entertainment Committee

- Contact people to entertain (singing, humorous, include parents of members, young children, elderly)
- conduct practice sessions
- find music

6. Decorating Committee

- tables are usually enough but we made add a few to go with our theme
- open the community center

7. Clean up and Serving of Meal

- Local FCCLA Chapter members

8. Group:

- write thank-yous together
- Meet three times
 - 1st meeting to plan, set theme, select meal, determine who will do what
 - 2nd meeting (very short—go over details make sure everyone is doing their jobs (also copy letters for table hostesses and baskets)
 - 3rd meeting (when event is over we evaluate it, write thank you to basket donations, and table hostesses and entertainment people (have a thank you attached to the basket). Set date for next year's Tour of Table and get on school calendar.

9. Special Tips:

- For basket raffle have the tickets stapled in groups of 5-10 tickets. When people purchase them have them write their name by a number on a sheet of paper. Then all they have to do with the ticket is write their number on it instead of their name each time.
- Ask parents of members to sponsor a table at your yearly awards night.
- Hire someone to do sound system.
- Have event at school or in a location that does not cost a lot.
- Make sure you have enough room for the number of tables being set up.
- Have each hostess sell their 8 table tickets and turn the money into the project chair the night before the event.
- Save containers and re-use for the basket raffle.
- Ask previous year's prom class if you can have their decorations when they are done with them.
- Get your chapter involved by having them help adults carry in supplies, with clean up and with the serving of the food.
- Attach thank you with the basket and have the person receiving the basket send the thank you to the donator.
- Get plenty of cash for the raffle of baskets.
- Give table hostesses an envelope to collect the money.
- No need to advertise because the tickets are already sold. Many people call in advance for the next year.

Money is Used to:

-1-2 \$500.00 scholarships (given to the student the 2nd semester of their first year of college). Our National officers automatically get one but they still must apply and go through the interview. We always give a 2nd one when we have a national officer.

- Pays registration for Fall Leadership Training, and Cluster Meetings.
- Give members attending National meeting a stipend (they must write and request it.
- Give adviser money for nationals
- Has helped pay for chapter supplies
- Helps pay for State Meeting Registration
- Sponsors an open house for our National officers and gives them a gift.

******Even though I am an active member in our group there is less work for me doing chapter fundraising because the group financially supports our chapter. This group also serves as my advisory committee and backs FCCLA when needed to our local school board.***