

REGISTRATION INFORMATION AND POLICIES

Registration is required to participate in all sessions, special events, and tours at the National Leadership Conference. Name badges and wristbands/tickets will be checked. Online registration opens March 1, 2011 and closes June 15, 2011. The following fees and deadlines apply:

REGISTRATION FEES

	REGULAR (Ends May 1)	LATE (Ends June 1)	ONSITE (Begins June 2)
Delegate Registration Package - (Weekly Registration, Special Event, and Gala)	\$320	\$340	\$345
State Advisers Registration Package - (Weekly Registration, State Advisers Recognition Reception, Special Event, and Gala)	\$370	\$390	\$395
Weekly Registration (Monday - Thursday)	\$165	\$185	\$190
Daily Registration <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday	\$65 x _____ days	\$65 x _____ days	\$70 x _____ days
Thursday STAR Recognition Session Only	\$15	\$15	\$15
Special Event at Knott's Berry Farm Theme Park and Soak City	\$86	\$86	\$91
Gala - California Dreamin' - O.C. Style	\$75	\$75	\$80
State Advisers Recognition Reception (State Advisers Only)	\$50	\$50	\$50
CEU Credits (Adults Only)	\$20	\$20	\$20

Some states offer a package price that may include but not be limited to the following: registration, transportation, housing, tours, meals, T-shirts, pins, etc. Please contact your state adviser about registration packages and pricing your state may offer. For housing, STAR Events registration, and officer election information contact your state adviser. Be advised, STAR Events activities will take place Sunday through Thursday of the conference. Ask your state adviser for specific event schedules.

Special Assistance

- Contact FCCLA's Director of Conferences for assistance with any person who has special needs at least **60 days prior to the conference**.
- Specific dietary restrictions for the Special Events or the Gala must be provided to FCCLA's Director of Conferences no later than **June 1, 2011**.

Send Registration Confirmations with Payment directly to:

National Leadership Conference Registration
Family, Career and Community Leaders of America
Lock Box Operations
Dept. M
P.O. Box 718
Baltimore, MD 21203-0718

Registration Policy

- If paying by purchase order or check, full payment must be received by June 30.
- Outstanding balances from previous national meetings must be paid for prior to registering for the 2011 National Leadership Conference.
- **If you register for the conference and do not cancel prior to the deadline or are a no-show, you will still be responsible for the full balance due. You will not be able to register for future meetings until the balance has been paid.**
- Each registrant will receive a computer-generated name badge that serves as an admission to all sessions and workshops. Name badges will only be issued to paid registrants.
- Official registration badges must be worn to all conference functions. Badges will be checked at the entrance of conference sessions.
- Wristbands are required for the Special Event and Gala. Wristbands will be issued with registration materials.
- Children under nine years of age are discouraged from attending sessions and other conference activities. Children and family members who attend sessions must register for the conference and pay all event fees.

Tour Policy

FCCLA and metroConnections are not responsible for lost or damaged articles; accidents; disasters; government regulation or advisory; high altitude sickness; death; injury; illness; fire; disruption; delays, modifications or cancellations caused by weather conditions; any mechanical or electrical difficulties; strikes; lockouts; acts or threats of terrorism; civil disorder; acts of God; and other events beyond the control of FCCLA and metroConnections. FCCLA and metroConnections will make every effort to conduct the program as described; however, we reserve the right to make adjustments to programs without affecting their overall quality. Should situations beyond the control of FCCLA and metroConnections make changes necessary, we will work with each state on any such changes whenever possible; however, we are unable to issue refunds if inclement weather renders tour performance impossible or unsafe. FCCLA reserves the right to cancel any tour if the minimum number of participants required to operate the tour is not met. In case of cancellation, participants will be notified in advance and a full refund will be made.

CANCELLATION & REFUND POLICY

Conference Cancellation and Refund Policy

- Refunds are not honored for Continuing Education Credits and STAR Events.
- A 50 percent refund will be given for registration fees, Special Event, Gala and tours ONLY if notification of cancellation is submitted via email to meetings@fcclainc.org by **June 1, 2011**.
- Cancellations, refund requests and name changes (substitutions) must be submitted via email to meetings@fcclainc.org.
Telephone cancellations will not be accepted.
- Requests for refunds will not be honored after **June 1, 2011**.
- Refunds for "No-Shows" will not be honored and registrant will still be responsible for all registration fees. Please note you will not be able to register for future conferences/meetings until the balance has been paid.
- All refunds will be processed following the conference.

TRANSPORTATION INFORMATION

By Air

American Airlines is offering a group discount for FCCLA's 2011 National Leadership Conference. The discount can be booked online at www.aa.com for AA/AE flights only. Attendees must use the following code when purchasing tickets: 8171AZ. Discounted fares are good July 8-16, 2011. For assistance with reservations and ticket purchase, you can also contact American Meeting Services Desk at 1-800-433-1790.



From the Airport

SuperShuttle is offering conference attendees a 10% discount for all roundtrip reservations to/from the airport. To access the discount, use the following link: <http://www.supershuttle.com/default.aspx?GC=CRJYA> and make sure that the discount code reads CRJYA. Reservations must be made and paid online through SuperShuttle.

